#### TRADITIONAL GUARD POSITION VACANCY ANNOUNCEMENT

194th Communications Flight Washington Air National Guard TG ANNOUNCEMENT # 23-04

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
101 41st Division Way Camp Murray, WA 98430-1002	01 May 2023	Until Filled	Multiple Vacancies

# POSITION TITLE, GRADE, AFSC, FACILITY:

Cyber Defense Operations Craftsman, MSgt (E-7), 1D771Q, Building 101, Camp Murray, WA

### MINIMUM REQUIREMENTS FOR CONSIDERATION:

- 1. Must possess or be eligible for the 1D771Q AFSC upon assignment, complete the suffix-specific course, and meet all worldwide deployment requirements.
- 2. Must meet all eligibility requirements for promotion to E-7 upon closing of vacancy announcement.
- 3. Must meet the Air Force physical fitness standards.
- Must possess or be able to obtain a shredout-specific security clearance.
   For 1D7X1Q 1AP, 1AL, or 1AM: Completion of a current Tier 5 (T5), Top Secret.
   For 1D7X1O 1AO, 1AK, or 1AR: completion of a current Tier 3 (T3), Secret.
- 5. Candidates must meet the minimum MAGE or alternate minimum for 1D7X: E:60; or E:55 and Cyber-Test:60
- 6. All other requirements defined in the AFECD must be met for consideration.

### **SPECIALIZED EXPERIENCE:**

This is not an entry-level position. Prior experience in a Cyber Defense Operations AFSC is required.

For entry into this specialty, completion of high school or general educational development equivalency is mandatory. Additional courses in Science, Technology, Engineering, and Mathematics (STEM) are desirable. Associate degree or higher in related fields and/or Information Technology (IT) certification is desirable.

### **OTHER REQUIRMENTS:**

Previous completion of the Non-Commissioned Officer Academy in-residence or by correspondence is mandatory. Expected to attend all RSDs, Annual Training, and remain eligible for worldwide deployments.

# AREA OF CONSIDERATION:

All current members of the 194th Communications Flight.

#### WORKING CONDITIONS:

Work will be conducted both inside and outside, day and night, and in inclement weather.

#### **SUMMARY OF DUTIES:**

Manages and performs Defensive Cyber Operations (DCO) and cyber functions (DoDIN operations) in garrison and in deployed environments. Surveys, secures, protects, defends, preserves, designs, builds, operates, and extends data, networks, net-centric capabilities, and other designated systems. This Air Force Specialty Code description incorporates the use of DoD Cyber Workforce Framework (DCWF) Codes to tie this specialty description to the framework. Applicants for this position must review shred-specific DCWF Work Roles and duties. Duties for specific work roles are located at: <a href="https://public.cyber.mil/cw/dcwf/work-roles-2/">https://public.cyber.mil/cw/dcwf/work-roles-2/</a>

 1D7X1Q – 1AP: Work Role ID: 441
 1D7X1Q – 1AO: Work Role ID: 411

 1D7X1Q – 1AL: Work Role ID: 451
 1D7X1P – 1AK: Work Role ID: 431

 1D7X1Q – 1AM: Work Role ID: 772
 1D7X1Q – 1AR: Work Role ID: 521

### INSTRUCTIONS TO APPLICANTS

## APPLICATION REQUIREMENTS:

State to State applicants must provide the following forms (Instructions included) and certify that:

- 1. They are current on all Performance Reports (Exception is current report with good status even if it is not finalized)
- 2. All Individual Medical Readiness (IMR) show all "Green" and a screenshot is provided with the application
- 3. Understand that reenlistment waivers/ETPs for enlisted applicants disqualified for reenlistment under AFI 36-2606, Table 12.2, will be considered on a case by case basis.
- 4. AF Form 1288, Application For Ready Reserve Assignment
  - 1. Block 1: Enter name as indicated on the form. This includes applicant's full middle name. If applicant does not have a middle name use "NMN".
  - 2. Block 2: Enter Rank. Do not use pay grade (i.e. use "TSgt" not "E-6")
  - 3. Block 3: Date of Rank in YYYYMMDD format
  - 4. Blocks 7 through 7: Self-explanatory

- 5. Block 8: Enter DOB in YYYYMMDD format
- 6. Block 9: Enter in inches (i.e. 5' 7" should be entered as 67")
- 7. Block 10: Self-explanatory
- 8. Block 11: This is the applicant's Veterans Administration (VA) disability rating. If not receiving a rating, enter 0%
- 9. Block 12: Applicant's ETS in YYYYMMDD format
- 10. Blocks 13 through 14: Self-explanatory
- 11. Block 15: In addition to information that is self-explanatory, applicant should provide a good POC at losing MPS (Rank, First, Last Name) so that the MSG CSS can forward completed 1288/DD4.
- 12. Blocks 16 through 19: Self-explanatory
- 13. Block 20: Can enter "See Resume" if resume includes this information
- 14. Blocks 21 through 27: Read and understand placing full initials in the adjacent box
- 15. Sign and date bottom
- 16. First Endorsement: Signed by approval authority or designated approval authority (Applicant's unit CC may not have approval authority for 1288s. It is applicant's responsibility to ensure it is signed by the proper authority as determined by losing organization)
  - 1. "To" Section will be "194 FSS/FSMPD"
  - 2. "From" would be approval authority unit/office symbol
- 17. Ensure appropriate blocks (Recommend/Approval/Disapproval/UIF) are checked
- 18. Update all required entries of the "Member has/has not...." Paragraph.
- 19. Remarks section should include and is authenticated by approval authority's signature:
  - 1. Fitness Score/Date taken/Date expires
  - 2. GTC is in good standing
  - 3. PHA Date
- 20. If retraining, include the statement, "Member is retraining from (AFSC) to new (AFSC)
- 5. AF Form 2030, USAF Drug and Alcohol Abuse Certificate, Applicant will:
  - 1. Read and understand the "Definition of Terms" in Section I, paying particular attention to the difference between "Illegal Drugs" and "Marijuana". For this particular form, Marijuana is classified separately from Illegal Drugs.
  - 2. After applicant reads and understands the "Definition of Terms", applicant will <u>initial</u> (No "X"s, must be full initials-First-Middle-Last and include "Jr", "Sr", "I". (if applicable)) the appropriate "YES/No" response in Section II. Response to questions, except the first question, pertain only to current term of enlistment.
  - 3. Place full initials next to each "Statement of Understanding" in Section III.
  - 4. Date, Print Name (following example on form) and SSAN, sign form.
  - 5. Witness can be any military member with CAC ability
  - 6. This is the initial certification, applicant will recertify on day of enlistment with the WA ANG
- 6. NGB Form 3621, ANG Eligibility Checklist for Enlistment, Reenlistment, or Extension
  - 1. Enter Full name in box provided and circle "reenlistment" in the statement
  - 2. Section I. "FOR ALL APPLICANTS": initial (No "X"s, must be full initials-First-Middle-Last and include "Jr", "Sr", "I", "II". (if applicable)) the appropriate "YES/NO, N/A" response. "Yes" answers require clarification in Section IV.
  - 3. Section II. N/A for STS applicants
  - 4. Section III. "FOR REENLISTMENT OR EXTENSION" (Applies to STS applicant's): initial (No "X"s, must be full initials-First-Middle-Last and include "Jr", "Sr", "I", "II". (if applicable)) the appropriate "YES/NO, N/A" response. "Yes" answers require clarification in Section IV.
    - 1. Full initials next to statement below Section IV
    - 2. Date, print name (follow form format), sign form
    - 3. Witness can be any military member
    - 4. Section V, will be completed on date of enlistment with WA ANG
- 7. <u>Current DD Form 4 (Enlisted Only)</u>, *Enlistment/Reenlistment Document*, can be obtained by applicant via the AFPC secure Website (https://afpcsecure.us.af.mil), then selecting the "PRDA" link.
- 8. Career Change Worksheet (CCW) (Required for Retrainees Only)
  - 1. Obtained from applicant's current Retention Office Manager (ROM)
  - 2. ROM can obtain the projected AFSC from applicant or the ROM can contact the 194 MSG/CSS. POC is Mr. Strickland (christopher.strickland.7@us.af.mil)
  - 3. Step 1 of the CCW, completed by current unit CC. Ensure "Approval/Disapproval" is selected
  - 4. Step 2 of the CCW, is completed by applicant's MDG. Ensure all options/boxes are selected
  - 5. Step 3 of the CCW, is completed by applicant's current Base Education Training Manager (BETM). Ensure the "MEETS/DOES NOT MEET" is clearly selected and that the AFSC retraining into is annotated.
  - 6. Step 4 of the CCW, is completed by the gaining CSS (194 MSG/CSS) in coordination with the gaining unit. Applicant should email the CCW to POC Mr. Strickland (christopher.strickland.7@us.af.mil).
  - 7. Step 5 of the CCW, is coordinated for completion by gaining CSS (194 MSG/CSS). It will be signed by gaining unit commander. Gaining commander with select "APPROVAL/DISAPPROVAL", Sign and

- Date. Once Step 4 and 5 is complete. The gaining CSS (194 MSG/CSS) will send the form back to the applicant.
- 8. Last Step, applicant will return the CCW to their current ROM. The ROM will completed the "ROM Statement" by selecting "is/is not" and is then signed by the ROM and the applicant.
- 9. Applicant will then include the completed CCW in the application package

Applicants will be scheduled for interview once completed package has been received and reviewed. All packages will be considered for all vacancy announcements. Package must be <u>received</u> by the closing date. Please submit:

- 1. Cover letter explaining your desire to serve in this position
- 2. Resume
- 3. vMPF records review
- 4. Last three (3) Enlisted Performance Reviews, or MFR detailing periods of non-availability
- 5. Current Fitness Test Score

Submit package and any Letters of Recommendation to:

194th Communications Flight Attn: SMSgt Chris Hodges 101 41st Division Way Camp Murray WA 98430-1002 (253) 512-2588

Or email package to: christopher.hodges.1@us.af.mil

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, factor consideration, selection, and placement of applications.